

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held Thornville Village Office

February 10, 2014
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Council Members Present:

Brandt Hawkins, Council President
Lynne Snider
Heidi Badders
Dale Brussee
Mary Renner

Other Village Officials:

Gavin Renner, Mayor
Beth Patrick, Village Administrator
Darrell Ball, Chief of Police
Sharon Brussee, Clerk of Council
Scott Vest, Water & Sewer Superintendent

Guests: None

Call to Order/Pledge of Allegiance

The Village of Thornville regular Council meeting was called to order by Mayor Gavin Renner on February 10, 2014 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll call was taken with all members present.

Review and Approval of Agenda for February 10, 2014

A **motion** was made by Councilwoman Heidi Badders to approve the February 10, 2014 Agenda and was seconded by Council President Brandt Hawkins. A voice vote was taken with all members voting yea. **Motion passed.**

Review and Approval of Minutes for January 27, 2014:

A **motion** was made by Councilwoman Mary Renner to approve the minutes from January 27, 2014 and was seconded by Councilwoman Lynne Snider. A voice vote was taken with 4 members voting yea. Councilwoman Heidi Badders abstained from voting because she was absent for the meeting. **Motion passed.**

Mayor's Report to Council

February 10, 2014

Office Hours:

Mayor Renner will be in the office on the 2nd and 4th Mondays of each month as appropriate. His contact information is 614-745-4802 or [mayor.thornville@gmail](mailto:mayor.thornville@gmail.com)

Correspondence:

- Received a letter from All Starz Gymnastics requesting contributions for the 2014 competitive season. All Starz will be hosting a competition on April 12 – 13 at the facility on Church St. Sponsors will be recognized with banners hung at their facility.
- Ohio Municipal League has training for newly elected Council Members. Cost is \$60 per person. Columbus date is March 22 at the Holiday Inn at Worthington. There is also a book available on-line.
- Received letter from the Perry County Commissioners regarding their concerns for water and sewer contracts currently in-force with the Village. They will be at a special meeting on February 17 at 6:00 p.m. to present their concerns to Council members.

Solicitor:

- Email to Solicitor for resolution regarding the Letherman Estate funds.
- Phone call with the Village Administrator, Councilmember Brussee and Mary regarding water and sewer contracts, firehouse lawsuit and property detachment appeal.

Press Contacts:

- Notified Scott Rawdon at the *Beacon* of salt shortage in the State made him aware of Thornville's supply levels and the Special Council Meeting that will be held on February 17.

Discussion was held. Councilwoman Mary Renner asked Clerk of Council Sharon Brussee if she had received the schedule for Records Retention training. Clerk of Council Sharon Brussee responded that she had not, but she will be following up on this.

- **Monthly Water Report to Perry County Commissioners for January 2014**

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A **motion** was made by Councilwoman Heidi Badders to receive the Monthly Water Report to Perry County Commissioners for January 2014 and was seconded by Councilwoman Mary Renner. A voice vote was taken with all members present voting yea. **Motion passed.**

Discussion was held. A question was raised by Councilman Dale Brussee if Water and Sewer Superintendent Scott Vest would be covering this. Mayor Renner responded that he would later in the meeting.

- **Monthly Water Report to Council for January 2014:**

A **motion** was made by Councilwoman Mary Renner to receive the January 2014 Monthly Water Report to Council and was seconded by Councilwoman Heidi Badders. A voice vote was taken with all members voting yea. **Motion passed.**

Administrator's Report

- **Scott Vest, Water and Sewer Superintendent**

Village Administrator Beth Patrick introduced Scott Vest, Water and Sewer Superintendent to discuss I&I questions, and to touch on the Shelly Lift Station project. Discussion was held regarding the Water Reports and I&I. Councilman Dale Brussee asked about the discrepancies between the Water Report of what the Village is treating and what the Village is selling to Perry County. Scott Vest said that will happen because not everyone in Thornport is on the water system. Councilman Dale also asked how this can be monitored. Scott Vest responded the Commissioners used to send a letter stating how many persons are on their system. Village Administrator Beth Patrick added this was addressed at the meeting with the Commissioners, and it is required under the contract that the Village is notified of the number of taps. Scott Vest also added an estimate of the number of households and the consumption of water usage could be used to get a more accurate number for I&I.

Village Administrator Beth Patrick also stated another issue is the master meters have not been calibrated in 7 years. She has requested the County have them calibrated at the cost to the County and it can be done every 12 months. Village Administrator Beth Patrick has faxed a letter to the Commissioners and Northern Perry County requesting this to be done.

The Shelly Lift Station was discussed. Superintendent Scott Vest stated that it is a problem waiting to happen. Councilwoman Mary Renner asked if the whole lift station needed to be replaced. Superintendent Scott Vest replied no, that it was the guts inside the tank. He added it has a single centrifugal pump tank with no back-up, and no bi-pass pump. Superintendent Scott Vest also stated that it does have a back-up generator, in case the power goes out. He would like to go to 2 pumps so there is a back-up. It was asked by Councilwoman Mary Renner about when that project would start. Superintendent Scott Vest stated that it is in the design stages. The cost of the update was discussed. Superintendent Scott Vest estimated that it would cost approximately \$75,000.

Councilman Dale Brussee asked when the sewer plant was built. Superintendent Scott Vest responded that it was built in 2001. Councilman Dale Brussee asked if the longevity time for the plant is about 20 - 25 years. Superintendent Scott Vest responded that it is around 20 years. Councilman Dale Brussee asked what the cost was to build the plant. Mayor Renner responded the cost for OWDA Loan was \$2.5M. Councilman Dale Brussee asked that in another 10 years that \$4M would not be out of line if the plant needs to be totally replaced. Superintendent Scott Vest responded that it would depend on what kind of plant you are putting in. Dale Brussee asked what kind of money the Village would need to have on hand to upgrade the plant. Scott Vest responded that \$2M would be a good starting point. He listed the upgrades that would need to be done at that time. Councilman Dale Brussee stated there were questions from the County regarding the \$200,000 sewer account the Village has in surplus. Also, Councilman Dale Brussee stated that as a Village, it is fiscally responsible to start saving for future because the Village wasn't prepared for saving for this plant. Hopefully, the Village has learned its

RECORD OF PROCEEDINGS

Minutes of February 10, 2014

Regular Council

Meeting

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lesson about going in with no money down because it doesn't pay. It was stated by Superintendent Scott Vest that \$200,000 is a good start, but it won't go very far for this type of upgrade. Mayor Gavin Renner stated that RCAP Report received in 2011 has the estimated cost for upgrading the system is \$5 - \$6M after 25-30 years, so the numbers that are being discussed are not out of line.

- Thanked Perry County Engineer Kent Cannon for allowing the Village to borrow 4 tons of road salt. Once the Village has received the order from Cargill, the Village will replace it.
- Contacted by Glenn Decker from Sands and Decker Engineering Firm about the Grace Lutheran Church addition. She asked them send her a copy of the plans.
- Jack Bishop from the Timberwolves signed the contract, paid the \$150 for electric along with the insurance certificate.
- Has not heard from TYRA. As soon as she hears something from TYRA, she will ask Council to allow her to sign the contract.
- Talked with Teresa Stevenson regarding the Village's levies. The Parks and Recreation levy will be on the ballot for November 2014. The Operating Expense (General) Levy 2.4 mills and the 1.0 mills Operating (General) Expense will be placed on the November 2015.
- There were complaints about blocking driveways when removing snow. Also, a mailbox was knocked over. The homeowner was very gracious, and stated it was time for a new mailbox. She stated that it is dark when plowing and it is difficult to see.

Discussion was held about banning parking when there is more than a couple of inches in the downtown area. Councilman Dale Brussee stated that because there are cars that are blocked in, making it impossible to remove snow. He also commented there used to be signs for Snow Emergency, and people did abide by it.

Councilwoman Lynne Snider stated that it is impossible for emergency vehicles to turn around on Maple St. Village Administrator Beth Patrick stated that she will look at it.

Presentation and Payment of Bills:

Village Administrator Beth Patrick presented the bills to Council.

Discussion was held on who approved the Village Administrator's new laptop. It was stated that the Fiscal Officer approved the purchase.

Also discussed was held regarding Auditor's Conference item. It was asked by Councilman Dale Brussee if the Village pays the entire amount or is this shared by other townships that the Fiscal Officer works for. Village Administrator Beth Patrick will check with the Fiscal Officer.

A question was raised by Councilwoman Mary Renner about the cost of the transcript. Village Administrator Beth Patrick responded the Village is responsible for the amount of the transcript. Councilwoman Mary Renner stated this was asked for at day of the hearing.

A **motion** was made by Councilman Dale Brussee to pay the bills and was seconded by Councilwoman Heidi Badders. A voice vote was taken with all members voting yea.

Motion passed.

Bank Reconciliation:

Discussion was held regarding outstanding payments for Gummer Wholesale.

Councilman Dale Brussee asked if it was known why it wasn't cashed. It was stated that it was not known.

A **motion** was made by Councilwoman Lynne Snider to receive the Bank Reconciliation and was seconded by Councilwoman Mary Renner. A voice vote was taken with all members voting yea. **Motion passed.**

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- Grace Lutheran Church inquired about the procedures for a possible addition to the church and more conversation with Mr. Mohler about his property. The Lutheran Church's inquiry brought up more questions on the variance process. Mayor Renner discussed the email that he received from Solicitor Zets on a previous request that was made back in November. The current Zoning Code has 5 criteria and the conditions of the lot being so extraordinary that it essentially makes nothing allowed. Solicitor Zets made a recommendation that was based on case law that there are really 7 criteria that should be used in considering a variance, and the Village's Zoning Code should have those 7 criteria. Council Representative Dale Brussee stated they are very realistic and is something that should be added to the Zoning Code. Mayor Renner stated what is needed procedure-wise is to have a motion from Council to allow the Planning Commission to revise that section of the ordinance.

A **motion** was made by Councilman Dale Brussee to allow the Planning Commission to revise that section of the ordinance of the Zoning Code with the 7 criteria and was seconded by Councilwoman Heidi Badders. A voice vote was taken with all members voting yea. **Motion passed.**

Unfinished Business:

- Ordinance 14-01** AN ORDINANCE ESTABLISHING AND ADOPTING SECTION 27.06 (REGULATING FAMILY SWIMMING POOLS) TO THE 2008 VILLAGE OF THORNVILLE PLANNING AND ZONING CODE AND REPEALING ORDINANCE 12-04. **3rd Reading.**

A **motion** was made by Councilwoman Mary Renner to take Ordinance 14-01 back to Zoning to look at Location of Pools.

Discussion was held on **Ordinance 14-01**. Councilwoman Mary Renner was under the impression that Council could not make changes to the language, and that it has to go through Zoning. Mayor Renner stated that in order to update it that the Planning Commission has to sign off on any changes that are made. Village Administrator Beth Patrick stated this is the same language that was on the other ordinance that was passed in 2012.

Due to lack of a second the motion died.

A **motion** was made by Councilman Dale Brussee to pass Ordinance 14-01 and was seconded by Councilwoman Heidi Badders.

Further discussion was held on **Ordinance 14-01**. Councilwoman Mary Renner pointed again "when not being used" is too vague to pass. She stated that the Village is setting the Zoning Inspector up for an issue. Councilwoman Heidi Badders stated there should be a little leeway for interpretation. Councilwoman Mary Renner stated there needs to be a definition of when not be issued. Councilwoman Heidi Badders stated that sometimes commonsense has to be used, and if we spelled out every little scenario, our ordinances would be a book. Councilwoman Mary Renner responded that is our job.

With no further discussion, a voice vote was taken on the motion with Councilwoman Heidi Badders yea, Councilman Dale Brussee yea, Councilwoman Mary Renner nay, Councilwoman Lynne Snider yea, and Council President Brandt Hawkins yea. 4 yea votes and 1 nay vote. **Motion passed.**

New Business:**2014 Pool Membership Rates:**

A **motion** was made by Councilwoman Heidi Badders to accept the Thornville Pool Membership Rates for 2014 and was seconded by Councilwoman Mary Renner.

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Discussion was held. Councilman Dale Brussee mentioned the minimum wage may be going up. Councilwoman Lynne Snider questioned what can be done with \$300 for repairs to open the pool, which can only buy 2 gallons of paint. Councilwoman Mary Renner suggested if Council doesn't give the Village Administrator the money it takes to open the pool properly and have it safe, then the pool doesn't open.

With no further discussion, a voice vote was taken with all members voting yea. **Motion passed.**

Council Comments:

Councilwoman Lynne Snider needs to look at if the pool is going to be opened. She also voiced her concern about the paint chipping and injuring people. She also added, financially, our hands are tied. The added expense of a co-manager was discussed. Village Administrator Beth Patrick also commented that it will be difficult to pass a Parks and Recreation levy with \$180,000 in the Letherman Fund and Council not using any of it. People are not going to want you to get into their pocket, and that kind of money sitting there not being used. The intent of the money was to use it for recreational purposes. Councilwoman Mary Renner stated this is a disservice to Ms. Letherman's memory to sit on that money and not do anything with it. Councilman Dale Brussee stated he thinks that the Council should look at the pool to see what it takes to fix the cracks and repaint the pool with the Letherman money. Councilman Dale Brussee stated that it needs to be done regardless of using the Letherman money, and he is not opposed to it. He also stated to get someone in there to sandblast and repaint the pool, and have it looking nice. Village Administrator Beth Patrick also mentioned bleachers at the ballpark needs to be looked at and it is a safety issue. Councilwoman Lynne Snider also mentioned that she is still looking at other places getting a slide. Mayor Gavin Renner is in the process of getting a Resolution for using the Letherman money. Councilwoman Lynne Snider stated that the pool employee positions will need to be advertised. Village Administrator Beth Patrick responded that she will work on it.

Councilwoman Mary Renner had no comment.

Councilwoman Heidi Badders had no comment.

Councilman Dale Brussee asked if the spare tire had been bought yet. Village Administrator Beth Patrick responded that she will be getting it tomorrow. He also asked Chief Darrell Ball if he had an update on the high grass/weed trial. Chief Darrell Ball responded he had not heard anything yet. Councilman Dale Brussee responded this verdict is important to Zoning because it is looking into the Property Maintenance Code.

Councilman Brandt Hawkins had no comment.

Citizens Comments: None

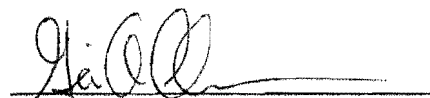
Meeting Announcements:

Special Council Meeting on February 17 @ 6:00 p.m.

Committee Meetings on February 18 @ 6:00 p.m.

Adjournment:

A **motion** was made by Councilman Dale Brussee to adjourn and was seconded by Councilwoman Heidi Badders. A voice vote was taken with all members voting yea. **Motion passed.** Meeting adjourned at 8:15 p.m.



Gavin Renner, Mayor



Sharon Brussee, Clerk of Council